

Meeting Minutes- Aug 20, 2024

1. Welcome
2. Attendance
 - a. Steve Thompson, Sarah Kalnay-Watson , Wendy Hall, Quin Connell , Natalie Sviennson, Mike Carlson
 - b. Staff: Jessica Smith, Jose Alfredo Solis Calderon
 - c. Regrets: Chelsea Francis, Casondra Cudd
 - d. Missing: Michelle Steele , Molly Milligan , Kate Mansfield, Garret Churchill.
3. Approval of Agenda
 - a. Approved: Wendy Hall
4. [Approval of Last Meeting's Minutes](#)
 - a. Approved: Wendy Hall
5. Staff Reports
 - a. General Manager
 - i. - Summer camp
 1. Summer Staff was at 16
 2. Coordinators did an excellent job and have shown interest in coming back for 2025.
 3. Well organized daily schedules and rotations.
 4. Want to have smaller groups of 8-9 kids, not 10.
 5. More whistle use, less yelling to get attention and for transition times
 6. Coaches did well with preference in age groups.
 7. Adding lesson plans and expectations as to what to coach
 8. Less free play when it is gymnastics time
 9. Prior to camp, more workshops on stations, class management, lesson planning
 10. Comments from staff check in- other coaches overstepping, staff room always a mess, bring back clipboards for time checks. Cell phone use and eating on the floor.
 11. Moving forward to set a plan for weather days.
 12. Better communication from the city.
 13. Pay increase for coordinators.
 - ii. - Upcoming events
 1. 50/50 Raffle - Club Fundraiser
 - a. Goal of \$25,000 (100 booklets w/ 25 tickets)
 - b. \$10.00/each
 - c. Each comp athlete sells 1 booklet
 - d. Each additional booklet will receive 10% toward the Athlete Account for Comp
 - e. Each additional booklet will receive 10% toward next registration for rec

- f. Waiting for a quote on Signed
 - g. City license will be \$1500.00
 - 2. Meat Fundraiser
 - 3. Halloween Haunt
 - 4. Light repairs over Christmas break
- iii. - Registration for fall
 - 1. 2024/2025 Projection (This is currently being completed)
 - 2. Projected revenue is \$430,000/yr
 - 3. Projected wages \$350,000/yr
 - 4. Fall Revenue to date for rec/parties = \$78,200.61
 - 5. Comp monthly ave \$17,440.04
 - 6. User group monthly av \$3,600
 - 7. Spaces available in:
 - a. T&T
 - b. Cangym ½
 - c. Cangym ¾
 - d. Purple Plus Boys
 - e. Tumble Bugs
 - f. Tiny tots

Classes that do not fill will be changed to accommodate the waitlist for other classes.

- iv. - New Merchant account. Uplifter has switch merchant providers and this will take effect September 1. We are locked in at our same rates so there is no effect on us.
- v. - Coaches
 - 1. 4 Full time
 - 2. 12 Part Time
 - 3. 8 Sub/Casual
 - 4. 3 CIT
- vi. - Hiring
 - 1. Looking for another full time coach for Rec must be 18+
 - 2. Part time coaches
 - 3. Choreographer
 - 4. Weekend Admin

b. Head Coach

i. Before June 11, 2024.

- 1. June was the end of the season for the competitive program and the most relevant was the YKGC Club attending Canadian National Gymnastics Championships representing NWT with full team; 2 male athletes (Zefer and Shea)

competing in National Open level, 1 coach (John) and 1 judge (Alfredo). Gatineau QC was the competition city host. June 5 to 9, 2024. Our athletes competed in just 2 events finishing in the middle of the score sheet. Attending Nationals was a big achievement for NWTA and YKGC because it is not common to see them at that competition level. We got a lot of compliments from judges, coaches, directors and athletes.

2. Delta invitational at the beginning of May, at Vancouver BC. YKGC was there with 15 girls, 1 boy and 2 coaches. It was a great competition because most of our athletes brought some awards and got competitive experience.

ii. After June 11, 2024.

1. We had the tryouts on June 17th. We had more than 50 kids participating looking for a spot in the competitive program. About 50% were accepted in the program.
2. The competitive Program will start the Fall with 54 athletes and 7 coaches.
3. The Rec Program is getting full, and we are opening groups for the Fall according to the coaches' availability.
4. The Summer camp has been running from July and August during the morning and afternoon.
5. The competitive program has been running during July and August from Monday to Thursday 4 to 7pm. Gathering girls and boys from all ages, levels and goals.
6. I have been working on the gym maintenance and proposing improvement projects such as; the installation of new Wall Bars with Tony's help. Recycling the Laurentian bars system.
7. We have been cleaning the storage room, throwing away what the gym does not need and assembling what is in good condition to be sold, P Bars and old TRAM net.
8. Working on the TRAM Rules poster. It is ready to be posted on the back wall close to the TRAM.
9. Working on the General Rules poster. It is ready to be posted at the main entrance of the gym.
10. Working on the gym layout improvement for Fall.

11. The staff mentorship is held due to the nature of the summer training and organization.
12. I created a document to help the parents understand gymnastics according to their goals and their children's goals as well. (copy is attached).
13. Working in the Xcel and CCP Program: Flexibility, Conditioning and Trampoline to be implemented starting Fall Season.
14. There is a tentative competition calendar in the Competitive Team Handbook, we will let you know asap what competitions will be picked for our athletes.

If you have any questions or concerns, please do not hesitate to contact me.

Looking forward to the start of the Fall Season.

6. Committee Reports

- a. Policy and Procedures
 - i. Steve will send out a proposed schedule to meet virtually
 - ii. Jessice send a list of top 3-5 items to be discussed
- b. Fundraising and Sponsorship
 - i. Grocery Bagging has been successful with one more scheduled on Sep 15, 2024 Wendy will request more time slots at both the Independant and Co-op.
 - ii. Car was was canceled due to low sign up
 - iii. Upcoming scheduled events, Meat fundraiser for athletes and 50/50 for September to December.
 - iv. Year to date YKGC has raised \$6,200
 - v. Parents have requested to set up BINGO's. Athletes 16 and older are able to volunteer. Looking at contacting Elk's TV BINGO.
- c. Strategic Planning
 - i. The committee met and will be moving forward with developing a vision statement
 - ii. Marketing plan
- d. Finance
 - i. The committee met to discuss moving forward with having a Review completed. Jessica will reach out to accounting firms for updated quotes.
 - ii. Chelsea will set a meeting with our bookkeeper.

7. Other Business

- a. Discussion of Vision Statement for the YKGC to help facilitate the Strategic Plan Committee.
 - i. Jessica to send the copy developed by Jessica and Alfredo.

- b. More of a social media presence. Having a junior coach in charge of social media content.
 - c. Do we have a Branding Guideline? - No
- 8. Next Meeting
 - a. Tuesday Sep 10, 2024 at 6:30pm
- 9. Adjournment
 - a. 7:56PM